



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)
Contact : 0164-2786041, 95011-15401 www.bfcet.com email: principalbfcet@babafaridgroup.com

Ref. No.: BFCET/BOG/2014-15/MOM/008

Dated: 08-09-2014

Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 6th September 2014 at 10:00 am in the conference Hall of E Block.

The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	
3	Mrs. Paramjeet Kaur	Member	
4	Dr. Nathi Singh	Member	
5	Er. Manish Goyal	Member	
6	Dr. Manish Gupta	Member	
7	Mr. Balwinder Singh Brar	Member	
9	Dr. Jyoti Bansal	Member	

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:

Agenda of the Meeting:

1. Confirmation and action taken report of previous BOG Meeting
2. To consider the budget for financial year 2014-2015 and approve audited financial accounts for 2013-14 and finalization statutory audit.
3. To review the academic performance of the college
 - a. **Admission:** -
 - To consider the fee structure of UG programs of the Institute.
 - To report the 2014 admission of the college
 - b. **Academics:** -
 - To approve Academic calendar.
 - To report Major Projects completed in previous semester.
 - c. **Placements:** - To report the number of placements done.



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- d. Extra-Curricular and Co-Curricular Activities: - To report the Extra Co-curricular activities & achievements.
4. To approve the recruitment of Faculty as per norms
5. Any other point as per permission

Agenda Point 1. Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.

Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider the budget for financial year 2013-2014 and approve audited financial accounts for 2012-13 and finalization statutory audit.	Confirmed and Approved	Account Department
3 b)	To approve the Academic Calendar	Confirmed and Approved	IQAC Coordinator
3 b)	To approve Major Projects completed in previous semester	Confirmed and Approved	Respective HODs
4	To approve the faculty recruited	Confirmed and Approved	Dean Academics

Agenda Point 2: To consider the budget for financial year 2014-2015 and approve audited financial accounts for 2013-14 and finalization statutory audit.

Resolution: The budget for financial year 2014-2015 and approve audited financial accounts for 2013-14 was presented before the BOG members. Discussions were held and both was approved unanimously by all the present members.

Agenda Point 3: To review the academic performance of the college

Resolution: Academic performance of the institute on various parameters was discussed and shared with all BOG members.

a) Admission: -

- The fee structure of UG/PG programs of the Institute was shared with members present and approve by all.



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- The report of 2014 admissions of the Institute was presented before the BOG members. The same was approved unanimously by the members
- b) **Academics: -**
 - Academic calendar was presented before the BOG and same were approved unanimously by all members.
 - Major Projects completed in previous semester were shared with present members. The outcome was appreciated by members present.
- c) **Placements: -** The report of the placements done was shared with members present. Members appreciated the efforts done.
- d) **Extra-Curricular and Co-Curricular Activities: -** BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated unanimously by the BOG members.

Agenda Point 4: To approve the recruitment of Faculty as per norms

Resolution: BoG members were apprised regarding the sanctioned intake and recruitment of staff (teaching and non-teaching). The same was approved by the members present.

The members appreciated the significant progress made by the institution and congratulated the efforts done. The meeting ended with a vote of thanks to the Chair.

The meeting ended with a vote of thanks by Principal BFCET.

N. Singh
Respectfully submitted,
Principal, BFCET Bathinda,
Baba Farid Group of Engineering & Technology
BATHINDA.

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BoG members, BFCET Bathinda
3. PA to Principal, BFCET