



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Contact : 0164-2786041, 95011-15401

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email: principalbfcet@babafaridgroup.com

Ref. No.: BFCET/BOG/2012-13/Meeting/006

Dated: 04-09-2012

BoG Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 1st September 2012 at 10:00 am in Engineering Block.

The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	
3	Mrs. Paramjeet Kaur	Member	
4	Dr. Nathi Singh	Member	
5	Er. Manish Goyal	Member	
6	Dr. Manish Gupta	Member	
7	Mr. Balwinder Singh Brar	Member	
9	Dr. Jyoti Bansal	Member	

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:

Agenda of the Meeting:

1. Confirmation and action taken report of previous BOG Meeting
2. To consider the budget for financial year 2012-2013 and approve audited financial accounts for 2011-12 and finalization statutory audit.
3. To apprise members regarding launch of new courses
4. To review the academic performance of the college
 - a. **Admission: -**
 - To consider the fee structure of UG/PG programs of the Institute.



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- To report the 2012 admission of the college
- b. **Academics:** -
 - To approve Academic calendar.
 - To report Major Projects completed in previous semester.
- c. **Placements:** - To report the number of placements done.
- d. **Extra-Curricular and Co-Curricular Activities:** - To report the Extra Co-curricular activities & achievements.
- 5. To review the library requirements
- 6. To approve the recruitment of Faculty as per norms
- 7. To approve the staff welfare measures
- 8. Any other point as per permission

Agenda Point 1. Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.

Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider the budget for financial year 2011-2012 and approve audited financial accounts for 2010-11 and finalization statutory audit.	Confirmed and Approved	Account Department
4	To approve the recruitment of Faculty as per norms	Confirmed and Approved	Academi Department
5	To review and approve the 6 th pay commission guidelines	Confirmed and Approved	Account Department

Agenda Point 2: To consider the budget for financial year 2012-2013 and approve audited financial accounts for 2011-12 and finalization statutory audit.

Resolution: The budget for financial year 2012-2013 and approve audited financial accounts for 2011-12 was presented before the BOG members. Discussions were held and both was approved unanimously by all the present members.

Agenda Point 3: To apprise members regarding launch of new courses



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Resolution: BoG members were apprised that the campus has taken approval for two new courses M. Tech CSE and M. Tech ECE for 18 seats in each course. Members also informed that the seats in B. Tech CSE are enhanced from 60 to 120 seats.



All India Council for Technical Education
 (A Statutory body under Ministry of HRD, Govt. of India)
 7th Floor, Chandralok Building, Janpath, New Delhi- 110 001
 PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724153 www.aicte-india.org

Application No: T/21435083			Course	Full/Part Time	Affiliating Body	Seats 2011-12	Seats Approved by AICTE	Yes	No	Foreign Collaboration
Program	SHR	Level								
ENGINEERING AND TECHNOLOGY	1st SEM	UNDERGRADUATE	CIVIL ENGINEERING	FULL TIME	Punjab Technical University, Jalandhar	60	60	No	No	No
ENGINEERING AND TECHNOLOGY	1st SEM	POSTGRADUATE	ELECTRONICS AND COMMUNICATION ENGINEERING	FULL TIME	Punjab Technical University, Jalandhar	0	18	No	No	No
ENGINEERING AND TECHNOLOGY	1st SEM	POSTGRADUATE	COMPUTER SCIENCE AND ENGINEERING	FULL TIME	Punjab Technical University, Jalandhar	0	18	No	No	No

The same was approved by the members present.

Agenda Point 4: To review the academic performance of the college

Resolution: Academic performance of the institute on various parameters was discussed and shared with all BOG members.

a) Admission: -

- The fee structure of UG/PG programs of the Institute was shared with members present and approve by all.
- The report of 2012 admissions of the Institute was presented before the BOG members. The same was approved unanimously by the members

b) Academics: -

- Academic calendar was presented before the BOG and same were approved unanimously by all members.



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- Major Projects completed in previous semester were shared with present members. The outcome was appreciated by members present.
- c) **Placements:** - The report of the placements done was shared with members present. Members appreciated the efforts done.
- d) **Extra-Curricular and Co-Curricular Activities:** - BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated unanimously by the BOG members.

Agenda Point 5: To review the library requirements

Resolution: BoG members were informed about the purchase/requirements of library books. The same was approved by the members unanimously.

Agenda Point 6: To approve the recruitment of Faculty as per norms

Resolution: BoG members were apprised regarding the sanctioned intake and recruitment of staff (teaching and non-teaching). The same was approved by the members present.

Agenda Point 7: To approve the staff welfare measures

Resolution: Principal apprised the members with staff welfare measures suggested. The same was discussed and approved unanimously by the members present.

The members appreciated the significant progress made by the institution and congratulated the efforts done. The meeting ended with a vote of thanks to the Chair.

Respectfully submitted,

Principal cum Member Secretary
BFCET, Bathinda

BATHINDA.

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET