



# BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Contact : 0164-2786041, 95011-15401 www.bfcet.com email: principalbfcet@babafaridgroup.com

Ref. No.: BFCET/BOG/2010-11/Meeting/004

Dated: 07-09-2010

## BoG, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 4<sup>th</sup> September 2010 at 10:00 am in Engineering Block.

The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	
3	Mrs. Paramjeet Kaur	Member	
4	Dr. Jasvir Singh Hundal	Member	
5	Er. Manish Goyal	Member	
6	Mr. Balwinder Singh Brar	Member	
7	Dr. Savitri	Member	

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:

### Agenda of the Meeting:

1. Confirmation and action taken report of previous BOG Meeting
2. To consider the budget for financial year 2010-2011 and approve audited financial accounts for 2009-10 and finalization statutory audit.
3. To apprise members regarding launch of new B. Tech courses
4. To review the 2010 admission of the college
5. To review the creation of Infrastructure as per requirement
6. To approve the recruitment of Faculty as per norms
7. To review the service rules for employees
8. Any other point as per permission

Service Rules.



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## Agenda Point 1. Confirmation and action taken report of previous BOG Meeting

**Resolution:** The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.

### Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider the budget for financial year 2009-2010 and approve audited financial accounts for 2008-09 and finalization statutory audit.	Confirmed and Approved	Account Department
3	To apprise members regarding launch of new B. Tech courses	Confirmed and Approved	Academics Department
5	To review the creation of Infrastructure as per requirement	Confirmed and Approved	F&M department
6	To approve the recruitment of Faculty as per norms	Confirmed and Approved	Academics Department

**Agenda Point 2:** To consider the budget for financial year 2010-2011 and approve audited financial accounts for 2009-10 and finalization statutory audit.

**Resolution:** The budget for financial year 2010-2011, audited financial accounts for 2009-10 and finalization statutory audit was presented before the BOG members. Discussions were held and same was approved unanimously by all the present members.

**Agenda Point 3:** To apprise members regarding launch of new B. Tech courses

**Resolution:** BoG members were apprised that the campus has taken approval for one new course i.e. Electrical Engineering for 60 seats. The total intake will be now 420.



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**SABA FARID VIDYAK SOCIETY, BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY, VILLAGE DEON, MUKTSAR ROAD, BATHINDA, BATHINDA, PUNJAB, PIN : 151001**

for conduct of the following courses with the intake indicated below in the academic year 2010-11:

Sr. No.	Program	Level	Shift	Course	Intake 2009-10	Intake 2010-11
1	Engg. / Tech.	UG	First Shift	B-TECH (ME)	50	50
2	Engg. / Tech.	UG	First Shift	B-TECH (IT)	50	50
3	Engg. / Tech.	UG	First Shift	B-TECH (EE)	0	50
4	Engg. / Tech.	UG	First Shift	B-TECH (ECE)	50	50
5	Engg. / Tech.	UG	First Shift	B-TECH (CSE)	50	50
6	Engg. / Tech.	UG	First Shift	B-TECH (CIVIL)	50	50
7	Engg. / Tech.	PG	First Shift	MBA	50	50

The above mentioned approval is subject to the condition that :  
**SABA FARID VIDYAK SOCIETY, BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY, VILLAGE DEON, MUKTSAR ROAD, BATHINDA, BATHINDA, PUNJAB, PIN : 151001**  
 shall follow and adhere to the regulations, guidelines and directions issued by AICTE from time to time and the undertaking / affidavit given by the institution along with the application submitted by the institution on portal and hard copy to Regional Office.

All India Council for Technical Education  
 North Western Regional Office  
 # 1310, Sector 42-B  
 Chandigarh-160036

Members appreciated the efforts and congratulate all.

**Agenda Point 4:** To review the 2010 admission of the college

**Resolution:** The report of 2010 admissions of the Institute was presented before the BOG members.

The same was approved unanimously by the members

**Agenda Point 5:** To review the creation of Infrastructure as per requirement

**Resolution:** The infrastructural changes made and required as per the requirement raised due to one new course electrical engineering was shared with BoG. The same was approved by all present members.

**Agenda Point 6:** To approve the recruitment of Faculty as per norms

**Resolution:** BoG members were apprised regarding the recruitment of staff (teaching and non-teaching). The same was approved by the members present.



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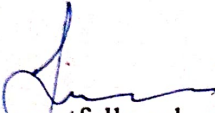
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**Agenda Point 7:** To review the service rules for employees

**Resolution:** BoG members were apprised regarding the amendments in service rules framed for the employees like vacation leaves and promotion policy. The same were discussed in length.

The same was approved by the members present.

The members appreciated the significant progress made by the institution. The meeting ended with a vote of thanks to the Chair.

  
Respectfully submitted,  
Principal cum Member Secretary,  
Baba Farid College of Engineering & Technology  
BFCET, Bathinda  
**BATHINDA.**

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET