

# BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Contact : 0164-2786041, 95011-15401 www.bfcet.com email: principalbfcet@babafaridgroup.com

Ref. No.: BFCET/BOG/2022-23/MOM/022

Dated: 07-02-2023

## Board of Governors (BoG), Minutes of Meeting

This is for information to all the concerned that the Board of Governors meeting was held on Saturday, 4<sup>th</sup> February 2023 at 10:00 am in the conference Hall of E Block. The following members were present for the meeting to discuss the suggested agenda points.

| S.No. | Name of BoG Member          | Designation                             | Designation BoG | Signature |
|-------|-----------------------------|---|-----------------|-----------|
| 1     | Dr. Gurmeet Singh Dhaliwal  | Chairman                                | Chairperson     |           |
| 2     | Mr. Amitoz Dhaliwal         | Member                                  | Member          |           |
| 3     | Dr. M. P. Poonia            | Former Vice Chairman AICTE              | Members         |           |
| 4     | Mr. H. S. Cheema            | MD Cheema Boilers, Chandigarh           | Member          |           |
| 5     | Dr. Vikas Chawla            | Prof & Dean Academics- IKGPTU Jalandhar | Member          |           |
| 6     | Dr. Gupreet Singh           | Director Edgate, Bangalore              | Member          |           |
| 7     | Dr. Jyoti Bansal            | Principal                               | Member          |           |
| 8     | Dr. Tejinderpal Singh Sarao | Professor & Head MED BFCET              | Member          |           |
| 9     | Dr. Manish Gupta            | Professor BFCET                         | Member          |           |
| 10    | Dr. Nimisha Singh           | Professor BFCET                         | Member          |           |

The agenda of the meeting, Minutes of meeting and duties to be performed by the concerned members were finalized as under:

### Agenda of the Meeting:

1. Confirmation and action taken report of previous BOG meeting
2. To approve the budget for financial year 2023-2024 and to review the budget and expenditure for session 2022-23.
3. To review the academic performance of the college



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4. To apprise the BOG members regarding ongoing SSR preparations to be submitted for getting accreditation through NAAC
5. To consider and approve the sanctioned intake for various faculty positions
6. To apprise members regarding various quality audits like Green/Energy/ Environment audits and get approval for the same for next session
7. To apprise and get permission from the members regarding new programs
8. Any other discussion with the permission of Chair

## Agenda Point 1: Confirmation and action taken report of previous BoG meeting

**Resolution:** The minutes of previous BoG meeting were presented to the members. The same was unanimously confirmed and approved by all the present members.

### Action Taken:

| Agenda No. | Description   | Action Taken           | Responsible Person                    |
|------------|---|------------------------|---------------------------------------|
| 2          | To approve the audited financial accounts for 2021-22 and finalization statutory audit.   | Confirmed and Approved | Accounts Manager                      |
| 3          | To approve the Academic/ Activity/ IQAC Calendar of the current semester.   | Confirmed and Approved | IQAC Coordinator                      |
|            | To approve the certificate courses/ Live Projects offered in current semester   | Confirmed and Approved | Head SSD                              |
|            | To approve Live/ Major Projects completed in previous semester  | Confirmed and Approved | Respective HODs                       |
|            | To approve the feedback analysis & action taken report.   | Confirmed and Approved | Respective HODs                       |
|            | To consider and approve the seed money proposal submitted by faculty members of various departments and duly recommended by Research committee of the Institution | Confirmed and Approved | Research committee of the Institution |

**Agenda Point 2: To approve the budget for financial year 2023-2024 and to review the budget and expenditure for session 2022-23.**



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**Resolution:** The budget for financial year 2023-2024 and the budget & expenditure for session 2022-23 was presented before the present members. Discussions were held to review the same. The same was approved unanimously by all the present BoG members.

### **Agenda Point 3: To review the academic performance of the college**

**Resolution:** Academic performance of the college on various parameters was discussed and shared with all BoG members.

**a. Academics: -**

- Academic/ Activity/ IQAC calendars were presented before the BoG and same were approved unanimously by all.
- Live/ Major Projects completed in previous semester along with outcomes were presented and before the BoG and same were approved unanimously by all.

**b. Placements: -** A report on the number of placements done in the previous semester was shared with BoG members. BoG members appreciated the outcome in terms of placements and the highest package offered and received in this session.

**c. R& D Activities: -**

- BoG members were apprised that a Patent "A Road Shoulder Laying & Reclaimer Machine" having Patent Application No. 202011024874 which was filed on 13 June 2020, is **Granted on 03-11-22**. BoG members informed that eight more patents published since last meeting. The same was appreciated unanimously by the BOG members.

- The preparations and status of papers submitted were shared for the upcoming 8<sup>th</sup> International Conference on Computing, Communication & Securities (ICCCS 2023) in collaboration with Springer at BFCET, to be held on 3<sup>rd</sup> & 4<sup>th</sup> March, 2023. The efforts done and grant received from SERB (SCIENCE & ENGINEERING RESEARCH BOARD) was appreciated by the members.

**d. Extra-Curricular and Co-Curricular Activities: -** BoG members were apprised regarding the extra co-curricular activities & achievements. The same was appreciated by all present.

**e. Industry Institute Interaction: -**



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The execution of MOUs signed with various Industry/ Academic Institutions in terms of activities conducted in collaboration or linkages was shared to BoG members. All members appreciated the same.

**Agenda Point 4: To apprise the BoG members regarding ongoing SSR preparations to be submitted for getting accreditation through NAAC**

**Resolution:**

The members were apprised regarding ongoing SSR preparations to be submitted for getting accreditation through NAAC. Prof. Vikas Chawla enquired about the timings and suggested to plan the work with Deadlines to meet the expected outcome. Members appreciate and approved the progress. Members were informed that the work will be done by the month of April end. BoG appreciated the efforts of team.

**Agenda Point 5: To consider and approve the sanctioned intake for various faculty positions**

**Resolution:** The members were apprised regarding the sanctioned intake for the session 2023-24 and the approval was sought for recruitment of various faculty positions as and when required. BoG members unanimously approve the same.

**Agenda Point 6: To apprise members regarding various quality audits like Green/Energy/ Environment audits and get approval for the same for next session**

**Resolution:** The members were apprised regarding various quality audits like Green/Energy/ Environment audits. Members were also apprised that the agency named "Eco Paryavaran Laboratories and Consultants Pvt. Ltd." is hired for doing the said audits. BoG members unanimously approve and authorize the principal to do the same.

**Agenda Point 7: To apprise and get permission from the members regarding new programs**

**Resolution:** The members were apprised that we are planning to start new programs (as mentioned below) from the next session and will apply for the approval of following programs:



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- B. Tech (AI & ML)
- B. Tech (IoT & Cyber Security including block chain technology)

BoG members approved the same.

**Agenda Point: 8. Any other discussion with the permission of Chair**

### Resolution:

1. Dr. M. P. Poonia suggested to review the present scale of the teaching staff.
2. Dr. Vikas Chawla suggested to involve students in each task.
3. Dr. Gupreet Singh suggested to go for skill-oriented programs and get the benefit of excellences setup in the campus.

The members appreciated the significant progress made by the institution and congratulated the efforts of management. All members were conveyed that the next BoG meeting will be held on 2nd September 2023 at 10:00 am in the conference Hall of E Block, BFCET Bathinda.

The meeting ended with a vote of thanks by Principal BFCET.

Respectfully submitted,  
Principal cum Member Secretary  
BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY  
BATHINDA.

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BoG members, BFCET Bathinda
3. PA to Principal, BFCET