



ARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Contact : 0164-2786041, 95011-15401

www.bfcet.com

email: principalbfcet@babafaridgroup.com

Ref. No.: BFCET/BOG/2021-22/MOM/019

Dated: 06-09-2021

Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 4th September 2021 at 10:00 am in the conference Hall of E Block. The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	
3	Mrs. Paramjeet Kaur	Member	
4	Mr. Amitoz Dhaliwal	Member	
5	Prof. Dr. Ashish Baldi	Head Department of Pharmaceutical	—
6	Dr. Vikas Chawla	Dean Academic, IKGPTU	
7	Dr. Gupreet Singh	Director Edgate	
8	Dr. Jyoti Bansal	Principal	
9	Dr. Manish Goyal	Professor	
10	Dr. Tejinderpal Singh Sarao	Professor & Head Deptt. of ME	
11	Dr. Manish Gupta	Professor	
12	Dr. Nimisha Singh	Professor	

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:



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Agenda of the Meeting:

1. Confirmation and action taken report of previous BOG Meeting
2. To consider and approve the audited financial accounts for 2020-21 and finalization statutory audit.
3. To review Academic & Administrative Audit for session 2020-21
4. To review the academic performance of the college
 - a) **Admission:** - To note the report of 2020 admissions
 - b) **Academics:** -
 - To approve the Academic/ Activity/ IQAC Calendar of the current semester.
 - To approve the certificate courses/ Live Projects offered
 - To approve the feedback analysis & action taken report.
 - c) **Placements:** - To report the mapping of skills of students in align with Industry requirements.
 - d) **R& D Activities:** -
 - To report the no of patents done by the faculty & students in previous semester.
 - e) **Extra-Curricular and Co-Curricular Activities:** - To report the Extra Co-curricular activities & achievements.
 - f) **Creation of Infrastructure after last meeting-**
 - a. To approve the proposal for setting up of Industrial Automation lab in collaboration with Festo India.
 - b. To approve the proposal for setting up of AI lab in collaboration with Intel
 - g) **Recruitment of Faculty** – To approve the faculty recruited.
 - h) **Faculty Development/ Staff Development:** - To report the financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies
 - i) **Industry Institute Interaction:** - To report the executions of MOUs signed with various Industry/ Academic Institutions.
 - j) **Incubation and startup policy:** - To approve incubation and startup policy
5. Any other discussion with the permission of chair

Agenda Point 1. Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.



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Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider the budget for fiscal year 2021-2022 and to review the budget and expenditure for the same for session 2020-21.	Confirmed and Approved	Admission Coordinator
4 b)	To approve the Academic/ Activity/ IQAC Calendar	Confirmed and Approved	IQAC Coordinator
4 b)	To approve the certificate courses/ Live Projects offered	Confirmed and Approved	Head SSD
4 b)	To approve the feedback analysis & action taken report.	Confirmed and Approved	Respective HODs
4 d)	To consider and approve the seed money proposal submitted by faculty members of various departments and duly recommended by Research committee of the Institution	Confirmed and Approved	Research committee of the Institution
4 f)	To consider the proposal for Renovation of computer labs.	Confirmed and Approved	HOD ME and Head SSD
4 g)	To consider and approve the sanctioned intake of various faculty positions.	Confirmed and Approved	Dean Academics

Agenda Point 2: To consider and approve the audited financial accounts for 2020-21 and finalization statutory audit

Resolution: The audited financial accounts for 2020-21 and finalized statutory audit was presented before the BOG members. Discussions were held and both was approved unanimously by all the present members.

Agenda Point 3: To review Academic & Administrative Audit for session 2020-21

Resolution: BoG members were apprised by Principal BFCET regarding the academic & administrative audit for session 2020-21.



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BoG Members appreciated and approved the same.

Agenda Point 4: To review the academic performance of the college

Resolution: Academic performance of the institute on various parameters was discussed and shared with all BOG members.

a) **Admission:** -

The report of 2020 admissions of the Institute was presented before the BOG members.

The same was approved unanimously by the members

b) **Academics:** -

- Academic/ Activity/ IQAC calendars were presented before the BOG and same were approved unanimously by all members.
- The certificate courses/ Live Projects offered in current semester were shared with members and same were approved unanimously by all members. Live/ Major Projects completed in previous semester along with outcomes were shared with present members. The outcome was appreciated and it was suggested to identify the more innovative ideas/projects that can be patentable or convertible to startups
- The feedback analysis & action taken report for the previous session was presented before the members. The same were approved unanimously by all members.

c) **Placements:** - The mapping of skills of students in align with Industry requirements was shared with BOG members. Bog members appreciated the process and suggested to incorporate employer feedback.

d) **R& D Activities:** -

- BoG members were apprised that a Patent "A Sugarcane Harvesting Machine with De-Thrashing Guiding Unit" having Patent Application No. 201811028252 which was filed on 27 July 2018, is **Granted in June 2021**. The same was appreciated unanimously by the BOG members. BoG members also informed that two more patents published in June 2021 and same was appreciated by all.



- Total no. of patents published by the faculty & students in previous semester were apprised to the members present. The same was appreciated unanimously by the BOG members.
- e) **Extra-Curricular and Co-Curricular Activities:** - BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated unanimously by the BOG members.
- f) **Creation of Infrastructure after last meeting-**
 - The proposal for setting up of Industrial Automation lab in collaboration with Festo India was discussed. The same was approved unanimously by the members.
 - The proposal for setting up of AI lab in collaboration with Intel was discussed. The same was approved unanimously by the members.
- g) **Recruitment of Faculty** – The recruitments done for various faculty/staff positions was shared with members present and approved unanimously by the BOG members.
- h) **Faculty Development/ Staff Development-** The financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies was discussed during the meeting. The same was approved unanimously by BOG members.
- i) **Industry Institute Interaction:** - The executions of MOUs signed with various Industry/ Academic Institutions and the activities conducted in collaboration or linkages was shared to BOG members. All members appreciated the same.

Agenda Point: 5. Any other discussion with the permission of Chair

Resolution:

1. BoG members were apprised that the financial autonomy is revised for the various positions under decentralization of powers The details are as under:

S. No.	Designation	Financial Autonomy (in Rs)
1	Principal	30000/-
2	HOD	5000/-



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The members appreciated the significant progress made by the institution and congratulated the efforts of management. All members were conveyed that the next BOG meeting will be held on 5th February 2022 at 10:00 am in the conference Hall of E Block, BFCET Bathinda.

The meeting ended with a vote of thanks by Principal BFCET.

Jhon
Respectfully submitted,
Principal, BBA Group of Institutions & Technology
BFCET, Bathinda
BATHINDA.

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET