

# BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Contact : 0164-2786041, 95011-15401      www.bfcet.com      email: principalbfcet@babafaridgroup.com

Ref. No.: BFCET/BOG/2020-21/MOM/017

Dated: 07-09-2020

## Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held online on Saturday, 5<sup>th</sup> September 2020. The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation
1	Dr. Gurmeet Singh Dhaliwal	Chairman
2	Dr. Sardool Singh Grewal	Vice Chairman
3	Mrs. Paramjeet Kaur	Member
4	Mr. Amitoz Dhaliwal	Member
5	Prof. Dr. Ashish Baldi	Head Department of Pharmaceutical
6	Dr. Vikas Chawla	Dean Academic, IKGPTU
7	Dr. Gupreet Singh	Director Edgate
8	Dr. Jyoti Bansal	Professor
9	Dr. Manish Goyal	Principal
10	Dr. Tejinderpal Singh Sarao	Professor & Head Deptt. of ME
11	Dr. Manish Gupta	Professor
12	Dr. Nimisha Singh	Professor

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:

### Agenda of the Meeting:

1. Confirmation and action taken report of previous BOG Meeting



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2. To consider and approve the audited financial accounts for 2019-20 and finalization statutory audit.
3. To review Academic & Administrative Audit for session 2019-20
4. To consider and approve the e-governance in upcoming session
5. To review the academic performance of the college
  - a) **Admission:** - To note the report of 2019 admissions
  - b) **Academics:** -
    - To approve the Academic/ Activity/ IQAC Calendar of the current semester.
    - To approve the certificate courses/ Live Projects offered in current semester and completed in previous semester
    - To approve the feedback analysis & action taken report.
  - c) **Placements:** - To report the mapping of skills of students in align with Industry requirements.
  - d) **R& D Activities:** -
    - To report the no of patents done by the faculty & students in previous semester.
  - e) **Extra-Curricular and Co-Curricular Activities:** - To report the Extra Co-curricular activities & achievements.
  - f) **Recruitment of Faculty** – To approve the faculty recruited.
  - g) **Faculty Development/ Staff Development:** - To report the financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies
  - h) **Industry Institute Interaction:** - To report the executions of MOUs signed with various Industry/ Academic Institutions.
6. Any other discussion with the permission of chair

**Agenda Point 1. Confirmation and action taken report of previous BOG Meeting**



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**Resolution:** The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.

## Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider the budget for financial year 2020-2021 and to review the budget and expenditure for the same for session 2019-20	Confirmed and Approved	Account Department
3 b)	To approve the Academic/ Activity/ IQAC Calendar of the current semester.	Confirmed and Approved	IQAC Coordinator
3 b)	To approve Live/ Major Projects completed in previous semester	Confirmed and Approved	Respective HODs
3 d)	To consider and approve the seed money proposal submitted by faculty members of various departments and duly recommended by Research committee of the Institution	Confirmed and Approved	Research committee of the Institution
3 f)	To consider and approve the sanctioned intake of various faculty positions.	Confirmed and Approved	Dean Academics

**Agenda Point 2: To consider and approve the audited financial accounts for 2019-20 and finalization statutory audit**

**Resolution:** The audited financial accounts for 2019-20 and finalized statutory audit was presented before the BOG members. Discussions were held and both was approved unanimously by all the present members.

**Agenda Point 3: To review Academic & Administrative Audit for session 2019-20**

**Resolution:** BoG members were apprised by Principal BFCET regarding the academic & administrative audit for session 2019-20.

BoG Members appreciated and approved the same.



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**Agenda Point 4: To consider and approve the e-governance proposal for upcoming session**

**Resolution:** All members were apprised to consider and approve the e-governance proposal for upcoming session. Members unanimously approved the same.

**Agenda Point 5: To review the academic performance of the college**

**Resolution:** Academic performance of the institute on various parameters was discussed and shared with all BOG members.

a) **Admission: -**

The report of 2019 admissions of the Institute was presented before the BOG members. The same was approved unanimously by the members

b) **Academics: -**

- Academic/ Activity/ IQAC calendars were presented before the BOG and same were approved unanimously by all members.
- The certificate courses/ Live Projects offered in current semester were shared with members and same were approved unanimously by all members. Live/ Major Projects completed in previous semester along with outcomes were shared with present members. The outcome was appreciated and it was suggested to identify the more innovative ideas/projects that can be patentable or convertible to startups.
- The feedback analysis & action taken report for the previous session was presented before the members. The same were approved unanimously by all members.

c) **Placements: -** The mapping of skills of students in align with Industry requirements was shared with BOG members. BoG members appreciated the process and suggested to incorporate employer feedback.

d) **R& D Activities: -**

- Total no. of patents published by the faculty & students in previous semester were apprised to the members present. The same was appreciated unanimously by the BOG members.

e) **Extra-Curricular and Co-Curricular Activities: -** BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated unanimously by the BOG members.

f) **Recruitment of Faculty –** The recruitments done for various faculty/staff positions was shared with members present and approved unanimously by the BOG members.

g) **Faculty Development/ Staff Development-** The financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of



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Professional bodies was discussed during the meeting. The same was approved unanimously by BOG members.

- h) **Industry Institute Interaction:** - The executions of MOUs signed with various Industry/ Academic Institutions and the activities conducted in collaboration or linkages was shared to BOG members. All members appreciated the same.

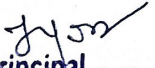
## Agenda Point: 6. Any other discussion with the permission of Chair

### Resolution:

1. BoG members were informed regarding the establishment of the IIC Cell on dated 11/02/2020 in the institute as per directions of MoE Govt. of India. All members appreciated the same.
2. BoG members were informed that due to the Covid situations, and some representations received from various stack holders, an approval of the BoG members is sought for additional intake of SC/ST students and that to be doubled from the next session i.e. 2021-22. Present BoG members approved the same.

The members appreciated the significant progress made by the institution and congratulated the efforts of management. The meeting ended with a vote of thanks to the Chair.

All members were conveyed that the next BOG meeting will be held on 6th February 2021 at 10:00 am in the conference Hall of E Block, BFCET Bathinda.

  
Principal  
Respectfully submitted,  
Baba Farid College of Engineering & Technology  
Principal cum Member Secretary  
BFCET, Bathinda

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET