



Ref. No.: BFCET/BOG/2018-19/MOM/014

Dated: 04-02-2019

Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 2nd February 2019 at 10:00 am in the conference Hall of E Block. The following people were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	
3	Mrs. Paramjeet Kaur	Member	
4	Mr. Amitoz Dhaliwal	Member	
5	Dr. Vikas Chawla	Dean Academic, IKGPTU	—
6	Dr. Gupreet Singh	Director Edgate	
7	Dr. Jyoti Bansal	Professor	
8	Dr. Manish Goyal	Principal	
9	Dr. Tejinderpal Singh Sarao	Professor & Head Deptt. of ME	
10	Dr. Manish Gupta	Professor	

The agenda of the meeting, Minutes of meeting and duties to be performed by the concerned members were finalized as under:

Agenda of the meeting:

1. Confirmation and action taken report of previous BOG (Board of Governors) Meeting
2. To consider the budget for financial year 2019-2020 and to review the budget and expenditure for the same for session 2018-19.
3. To review the academic performance of the college
 - a. **Admission:** -
 - To consider the fee structure of UG/ PG programs of the Institute.
 - Scholarship policies
 - b. **Academics:** -

- To approve Academic/ Activity/ IQAC (Internal Quality Assurance Cell) calendar.
 - To report Live/ Major Projects completed in previous semester along with outcomes.
 - c. **Placements:** - To report the number of placements done in the previous semester.
 - d. **R& D Activities:** -
 - To report the number of patents done by the faculty & students in previous semester.
 - To apprise members regarding the Organizing of "International Conference on Intelligent Machines ICIM' 19" from 15th -16th March 2019 with technical collaboration of IETE and Springer at BFCET (Baba Farid College of Engineering and Technology).
 - e. **Extra-Curricular and Co-Curricular Activities:** - To report the Extra Co-curricular activities & achievements.
 - f. **Creation of Infrastructure after last meeting-**
 - To consider the proposal for Renovation of Lecture Halls on the first floor (Engineering block).
 - g. **Sanctioned intake of Faculty** – To consider and approve the sanctioned intake of various faculty positions.
 - h. **Faculty Development/ Staff Development-** To report the financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies
 - i. **Industry Institute Interaction-** To report the executions of MOUs (MEMORANDUM OF UNDERSTANDING) signed with various Industry/ Academic Institutions
4. Any other discussion with the permission of chair

Agenda Point 1: Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were presented to the members. The same was unanimously confirmed and approved by all the present members.

Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider and approve the audited financial accounts for 2017-18 and finalization statutory audit.	Confirmed and Approved	Accounts Manager
4 b)	To approve the Academic/ Activity/ IQAC Calendar of the current semester.	Confirmed and Approved	IQAC Coordinator
4 b)	To approve the certificate courses/ Live Projects offered	Confirmed and Approved	Head SSD



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4 b)	To approve the feedback analysis & action taken report.	Confirmed Approved	and	Respective HODs
4 d)	To consider and approve the seed money proposal submitted by faculty members of various departments and duly recommended by Research committee of the Institution	Confirmed Approved	and	Research committee of the Institution
4 f)	To approve the faculty recruited	Confirmed Approved	and	Dean Academics

Agenda Point 2: To consider the budget for the financial year 2019-2020 and to review the budget and expenditure for the same for session 2018-19.

Resolution: The budget for the financial year 2019-2020 was presented before the members. Discussions were held to review the budget and expenditure for financial year 2018-2019. The same was approved unanimously by all the present members.

Agenda Point 3: To review the academic performance of the college

Resolution: Academic performance of the college on various parameters was discussed and shared with all BOG members.

a. **Admission:** -

- Fee structure of UG/ PG programmes of the Institute was presented before the BOG members. The same was approved unanimously by the members.
- The scholarship policy for the next session was presented and approved unanimously by the members.

b. **Academics:** -

- Academic/ Activity/ IQAC calendars were presented before the BOG and same were approved unanimously by all.
- Live/ Major Projects completed in previous semester along with outcomes was presented before the BOG and same were approved unanimously by all.



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- c. **Placements:** - A report of the number of placements done in the previous semester was shared with BOG members. Bog members appreciated the outcome in terms of placements and the highest package offered and received in this session.
- d. **R & D Activities:** -
- BoG members informed that two patents published in September 2018 by the faculty & students in previous semester and same was appreciated by all.
 - The preparations and status of papers submitted were shared for the upcoming 8th International Conference on Computing, Communication & Securities (ICCCS 2023) in collaboration with Springer at BFCET, to be held on 3rd & 4th March, 2023. The efforts done and grant received from SERB (SCIENCE & ENGINEERING RESEARCH BOARD) was appreciated by the members.
- e. **Extra-Curricular and Co-Curricular Activities:** - BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated by all present.
- f. **Creation of Infrastructure after last meeting-**
- The proposal for the Renovation of Lecture Halls on the first floor (Engineering block) was discussed and members were apprised. The same was approved unanimously by the members
 - g. **Sanctioned intake of Faculty** – The sanctioned intake of various faculty positions was shared with BoG members and approved unanimously by the members.
 - h. **Faculty Development/ Staff Development-** The financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies was discussed during the meeting. The same was approved unanimously by BOG members
 - i. **Industry Institute Interaction:** - The executions of MOUs signed with various Industry/ Academic Institutions in terms of activities conducted in collaboration or linkages was shared to BOG members. All members appreciated the same.



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The members appreciated the significant progress made by the institution and congratulated the efforts of management. All members were conveyed that the next BOG meeting will be held on 7th September 2019 at 10:00 am in the conference Hall of E Block, BFCET Bathinda.

The meeting ended with a vote of thanks to the Chair.

Respectfully submitted,

Principal
Baba Farid College of Engineering & Technology
BATHINDA

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET