



Ref. No.: BFCET/BOG/2018-19/MOM/013

Dated: 04-09-2018

Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 1st September 2018 at 10:00 am in the conference Hall of E Block. The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	—
3	Mrs. Paramjeet Kaur	Member	
4	Mr. Amitoz Dhaliwal	Member	
5	Dr. Vikas Chawla	Dean Academic, IKGPTU	
7	Dr. Gupreet Singh	Director Edgate	—
8	Dr. Jyoti Bansal	Professor	
9	Dr. Manish Goyal	Professor	
10	Dr. Tejinderpal Singh Sarao	Professor & Head Deptt. of ME	
11	Dr. Manish Gupta	Professor	

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:

Agenda of the meeting:

1. Confirmation and action taken report of previous BOG Meeting
2. To consider and approve the audited financial accounts for 2017-18 and finalization statutory audit.
3. To review Academic & Administrative Audit for session 2017-18
4. To review the academic performance of the college
 - a) **Admission:** - To note the report of 2017 admissions



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

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- b) **Academics:** -
- To approve the Academic/ Activity/ IQAC Calendar of the current semester.
 - To approve the certificate courses/ Live Projects offered
 - To report certificate courses/ Live Projects offered in current semester
 - To approve the feedback analysis & action taken report.
- c) **Placements:** - To report the mapping of skills of students in align with Industry requirements.
- d) **R& D Activities:** -
- To report the no of patents done by the faculty & students in previous semester.
 - To apprise members regarding the Organizing of “International Conference on Intelligent Machines ICIM’ 19” from 15th -16th March 2019 with technical collaboration of IETE and Springer at BFCET (Baba Farid College of Engineering and Technology).
- e) **Extra-Curricular and Co-Curricular Activities:** - To report the Extra Co-curricular activities & achievements.
- f) **Recruitment of Faculty** – To approve the faculty recruited.
- g) **Faculty Development/ Staff Development:** - To report the financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies
- h) **Industry Institute Interaction:** - To report the executions of MOUs signed with various Industry/ Academic Institutions.
5. Any other discussion with the permission of chair

Agenda Point 1. Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.

Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
2	To consider the budget for financial year 2018-2019 and to review the budget and expenditure for the same for session 2017-18.	Confirmed and Approved	Accounts deptt.



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3 b)	To approve the Academic/ Activity/ IQAC Calendar of the current semester.	Confirmed and Approved	IQAC Coordinator
3 b)	To approve Live/ Major Projects completed in previous semester	Confirmed and Approved	Respective HODs
3 d)	To consider and approve the seed money proposal submitted by faculty members of various departments and duly recommended by Research committee of the Institution	Confirmed and Approved	Research committee of the Institution
3 f)	To consider and approve the sanctioned intake of various faculty positions.	Confirmed and Approved	Dean Academics

Agenda Point 2: To consider and approve the audited financial accounts for 2017-18 and finalization statutory audit.

Resolution: The audited financial accounts for 2017-18 and finalized statutory audit was presented before the BOG members. Discussions were held and both was approved unanimously by all the present members.

Agenda Point 3: To review Academic & Administrative Audit for session 2017-18

Resolution: BoG members were appraised by Principal BFCET regarding the academic & administrative audit for session 2017-18. BoG Members appreciated and approved the same.

Agenda Point 4: To review the academic performance of the college

Resolution: Academic performance of the institute on various parameters was discussed and shared with all BOG members.

a) **Admission: -**

The report of 2017 admissions of the Institute was presented before the BOG members.

The same was approved unanimously by the members

b) **Academics: -**

- Academic/ Activity/ IQAC calendars were presented before the BOG and same were approved unanimously by all members.



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- Live/ Major Projects completed in previous semester along with outcomes were shared with present members. The outcome was appreciated and it was suggested to identify the more innovative ideas/projects that can be patentable or convertible to startups.
- The certificate courses/ Live Projects offered in current semester were shared with members and same were approved unanimously by all members.
- The feedback analysis & action taken report for the previous session was presented before the members. The same were approved unanimously by all members.
- c) **Placements:** - The mapping of skills of students in align with Industry requirements was shared with BOG members. Bog members appreciated the process and suggested to incorporate employer feedback.
- d) **R& D Activities:** -
 - Total no. of patents published by the faculty & students in previous semester were apprised to the members present. The same was appreciated unanimously by the BOG members.
 - BoG members were apprised that BFCET Organizing an “International Conference on Intelligent Machines ICIM’ 19” from 15th -16th March 2019 with technical collaboration of IETE and Springer at BFCET (Baba Farid College of Engineering and Technology).
- e) **Extra-Curricular and Co-Curricular Activities:** - BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated unanimously by the BOG members.
- f) **Recruitment of Faculty** – The recruitments done for various faculty/staff positions was shared with members present and approved unanimously by the BOG members.
- g) **Faculty Development/ Staff Development-** The financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies was discussed during the meeting. The same was approved unanimously by BOG members.



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h) Industry Institute Interaction: - The executions of MOUs signed with various Industry/ Academic Institutions and the activities conducted in collaboration or linkages was shared to BOG members. All members appreciated the same.

The members appreciated the significant progress made by the institution and congratulated the efforts of management. All members were conveyed that the next BOG meeting will be held on 2nd February 2019 at 10:00 am in the conference Hall of E Block, BFCET Bathinda.

The meeting ended with a vote of thanks to the Chair.


Respectfully Submitted,
Principal cum Member Secretary
Baba Farid College of Engineering & Technology
BFCET, Bathinda
BATHINDA.

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET