



Ref. No.: BFCET/BOG/2017-18/MOM/012

Dated: 05-02-2018

Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 3rd February 2018 at 11:00 am in the conference Hall of A Block. The following people were present for the meeting to discuss the suggested agenda points.

| Sr. No. | Name | Designation | Signature |
|---------|-----------------------------|-----------------------|-----------|
| 1 | Dr. Gurmeet Singh Dhaliwal | Chairman | |
| 2 | Dr. Sardool Singh Grewal | Vice Chairman | |
| 3 | Mrs. Paramjeet Kaur | Member | |
| 4 | Mr. Amitoz Dhaliwal | Member | |
| 5 | Dr. Vikas Chawla | Dean Academic, IKGPTU | |
| 6 | Dr. Gupreet Singh | Director Edgate | |
| 7 | Dr. Jyoti Bansal | Professor | |
| 8 | Dr. Manish Goyal | Professor | |
| 9 | Dr. Tejinderpal Singh Sarao | Professor & Principal | |
| 10 | Dr. Manish Gupta | Professor | |

The agenda of the meeting, Minutes of meeting and duties to be performed by the concerned members were finalized as under:

Agenda of Meeting:

1. Confirmation and action taken report of previous BOG (Board of Governors) Meeting
2. To consider the budget for financial year 2018-2019 and to review the budget and expenditure for the same for session 2017-18.
3. To review the academic performance of the college
 - a. Admission: -
 - To consider the fee structure of UG/ PG programs of the Institute.
 - Scholarship policies



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

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- To approve Academic/ Activity/ IQAC (Internal Quality Assurance Cell) calendar.
- To report Live/ Major Projects completed in previous semester along with outcomes.
- c. Placements: - To report the number of placements done in the previous semester.
- d. R& D Activities: -
 - To report the number of patents done by the faculty & students in previous semester.
- e. Extra-Curricular and Co-Curricular Activities: - To report the Extra Co-curricular activities & achievements.
- f. Sanctioned intake of Faculty – To consider and approve the sanctioned intake of various faculty positions.
- g. Industry Institute Interaction- To report the executions of MOUs (MEMORANDUM OF UNDERSTANDING) signed with various Industry/ Academic Institutions
- 4. Any other discussion with the permission of chair

Agenda Point 1: Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were presented to the members. The same was unanimously confirmed and approved by all the present members.

Action Taken:

| Agenda No. | Description | Action Taken | Responsible Person |
|------------|---|------------------------|--------------------|
| 2 | To approve the audited financial accounts for 2016-17 and finalization statutory audit. | Confirmed and Approved | Accounts Manager |
| 3 | To approve Academic & Administrative Audit for session 2016-17 | Confirmed and Approved | IQAC Coordinator |
| 4 b) | To approve the Academic/ Activity/ IQAC Calendar of the current semester. | Confirmed and Approved | IQAC Coordinator |
| 4 b) | To approve Live/ Major Projects completed in previous semester | Confirmed and Approved | Respective HODs |
| 4 b) | To approve the feedback analysis & action taken report. | Confirmed and Approved | Respective HODs |
| 4 e) | To approve the faculty recruited | Confirmed and Approved | Dean Academics |

Agenda Point 2: To consider the budget for the financial year 2018-2019 and to review the budget and expenditure for the same for session 2017-18.



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Resolution: The budget for the financial year 2018-2019 was presented before the members. Discussions were held to review the budget and expenditure for financial year 2017-2018. The same was approved unanimously by all the present members.

Agenda Point 3: To review the academic performance of the college

Resolution: Academic performance of the college on various parameters was discussed and shared with all BOG members.

a. Admission: -

- Fee structure of UG/ PG programmes of the Institute was presented before the BOG members. The same was approved unanimously by the members.
- The scholarship policy for the next session was presented and approved unanimously by the members.

b. Academics: -

- Academic/ Activity/ IQAC calendars were presented before the BOG and same were approved unanimously by all.
- Live/ Major Projects completed in previous semester along with outcomes was presented before the BOG and same were approved unanimously by all.

c. Placements: - A report of the number of placements done in the previous semester was shared with BOG members. Bog members appreciated the outcome in terms of placements and the highest package offered and received in this session.

d. R& D Activities: -

- Total no. of patents published and granted by the faculty & students in previous semester were apprised to the members present. A report was presented on the same. The same was appreciated by all.

e. Extra-Curricular and Co-Curricular Activities: - BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated by all present.

g. Sanctioned intake of Faculty – The sanctioned intake of various faculty positions was shared with BoG members and approved unanimously by the members.



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g. **Sanctioned intake of Faculty** – The sanctioned intake of various faculty positions was shared with BoG members and approved unanimously by the members.

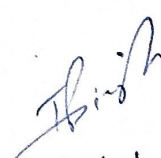
h. **Faculty Development/ Staff Development-** The financial support provided by the Institute to the faculty members for attending Conference/ Seminar/ Workshops membership of Professional bodies was discussed during the meeting. The same was approved unanimously by BOG members

i. **Industry Institute Interaction: -**

The executions of MOUs signed with various Industry/ Academic Institutions in terms of activities conducted in collaboration or linkages was shared to BOG members. All members appreciated the same.

The members appreciated the significant progress made by the institution and congratulated the efforts of management. All members were conveyed that the next BOG meeting will be held on 1st September 2018 at 10:00 am in the conference Hall of E Block, BFCET Bathinda.

The meeting ended with a vote of thanks to the Chair by Principal BFCET.


Respectfully submitted,
Principal, BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY
BATHINDA

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET