



Ref. No.: BFCET/BOG/2017-18/MOM/011

Dated: 04-09-2017

Board of Governance, Minutes of Meeting

This is for information to all the concerned that the Board of Governance meeting was held on Saturday, 2nd September 2017 at 10:00 am in the conference Hall of E Block. The following persons were present for the meeting to discuss the suggested agenda points.

Sr. No.	Name	Designation	Signature
1	Dr. Gurmeet Singh Dhaliwal	Chairman	
2	Dr. Sardool Singh Grewal	Vice Chairman	
3	Mrs. Paramjeet Kaur	Member	
4	Mr. Amitoz Dhaliwal	Member	
5	Dr. Vikas Chawla	Dean Academic, IKGPTU	—
6	Dr. Gupreet Singh	Director Edgate	
7	Dr. Jyoti Bansal	Professor	
8	Dr. Manish Goyal	Professor	
9	Dr. Tejinderpal Singh Sarao	Professor & Principal	
10	Dr. Manish Gupta	Professor	

The agenda of the meeting, minutes of meeting and duties to be performed by the concerned members were finalized as under:

1. Confirmation and action taken report of previous BOG Meeting
2. To consider and approve the audited financial accounts for 2016-17 and finalization statutory audit.
3. To review Academic & Administrative Audit for session 2016-17
4. To review the academic performance of the college
 - a) **Admission:** - To report members regarding 2016 admissions
 - b) **Academics:** -



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

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- To approve the Academic/ Activity/ IQAC Calendar of the current semester.
 - To approve the certificate courses/ Live Projects offered in current semester
 - To apprise and approve the feedback analysis & action taken report.
- c) **Placements:** - To report the mapping of skills of students in align with Industry requirements.
- d) **Extra-Curricular and Co-Curricular Activities:** - To report the Extra Co-curricular activities & achievements.
- e) **Recruitment of Faculty** – To approve the faculty recruited.
- f) **Industry Institute Interaction:** - To report the executions of MOUs signed with various Industry/ Academic Institutions.
5. Any other discussion with the permission of Chair

Agenda Point 1. Confirmation and action taken report of previous BOG Meeting

Resolution: The minutes of previous BOG meeting were apprised to the BOG members. The same was unanimously confirmed by the all the present members.

Action Taken:

Agenda No.	Description	Action Taken	Responsible Person
3 b)	To approve the Academic/ Activity/ IQAC Calendar of the current semester.	Confirmed and Approved	IQAC Coordinator
3 b)	To approve the certificate courses/ Live Projects offered in current semester	Confirmed and Approved	Head SSD
3 b)	To approve Live/ Major Projects completed in previous semester	Confirmed and Approved	Respective HODs
3 b)	To approve the feedback analysis & action taken report.	Confirmed and Approved	Respective HODs
3 d)	To consider and approve the seed money proposal submitted by faculty members of various departments and duly recommended by Research committee of the Institution	Confirmed and Approved	Research committee of the Institution

Agenda Point 2: To consider and approve the audited financial accounts for 2016-17 and finalization statutory audit



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Resolution: The audited financial accounts for 2016-17 and finalized statutory audit was presented before the BOG members. Discussions were held and both was approved unanimously by all the present members.

Agenda Point 3: To review Academic & Administrative Audit for session 2016-17

Resolution: Principal BFCET apprise members regarding the academic & administrative audit for session 2016-17 and shared the Suggestions given by audit team after Academic & Administrative Audit with the members as follows:

- IQAC should ensure and play a vital role to enhance the mentor mentee relations.
- Systematic training should be given to the faculty on all areas of academic and extra-academic requirements.
- Pre placement training should be given.

BoG Members appreciated and approved the same.

Agenda Point 4: To review the academic performance of the college

Resolution: Academic performance of the institute on various parameters was discussed and shared with all BOG members.

a) Admission: -

The report of 2016 admissions of the Institute was presented before the BOG members. The same was approved unanimously by the members

b) Academics: -

- Academic/ Activity/ IQAC calendars were presented before the BOG and same were approved unanimously by all members.
- Live/ Major Projects completed in previous semester along with outcomes were shared with present members. The outcome was appreciated by all the members.
- The feedback analysis & action taken report for the previous session was presented before the members. The same were approved unanimously by all members.

c) Placements: - Placement details were shared with BOG members. Dr. Vikas Chawla suggested to target few good companies for better outcomes.

Bog members appreciated the progress.

d) Extra-Curricular and Co-Curricular Activities: - BOG members were apprised regarding the Extra Co-curricular activities & achievements. The same was appreciated unanimously by the BOG members.



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- e) **Recruitment of Faculty** – The recruitments done for various faculty/staff positions was shared with members present and approved unanimously by the BOG members.
- f) **Industry Institute Interaction:** - The executions of MOUs signed with various Industry/academic institutions was shared to BOG members. All members appreciated the same.

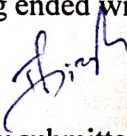
Agenda Point: 5. Any other discussion with the permission of Chair

Resolution:

1. Dr. Gurpreet Singh suggested to plan the Centre of excellences in few technologies.
2. Dr. Manish Gupta shared about the sanctioning of entrepreneurship awareness programs.

The members appreciated the institution and congratulated the efforts of management. All members were conveyed that the next BOG meeting will be held on 3rd February 2018 at 11:00 am in the conference Hall of A Block, BFCET Bathinda.

The meeting ended with a vote of thanks to the Chair.

Respectfully submitted,

Principal cum Member Secretary
Baba Farid College of Engineering & Technology
BFCET, Bathinda
BATHINDA.

Copy of the minutes, duly approved by the Chairman is forwarded to the following for information and further necessary action: -

1. PA to Hon'ble Chairman BFCET
2. All BOG members, BFCET Bathinda
3. PA to Principal, BFCET