



Internal Quality Assurance Cell (IQAC)

Ref. No.: BFCET/IQAC/MoM/19/

14th July, 2025

MINUTES OF MEETING

The quarterly IQAC meeting of Baba Farid College of Engineering and Technology was held on 12th July, 2025. The meeting was chaired by Prof (Dr.) Jayoti Bansal, Chairperson, IQAC.

The following members were present during the meeting:

Internal Quality Assurance Cell (IQAC)				
(Session 2024-25)				
S. No	Category	Name of the member	College Designation	Designation
1	Chairperson	Dr Jayoti Bansal	Principal	Chairperson
2	Coordinator	Dr Manish Gupta	Faculty Member	Coordinator
3	Administrative Officers	Dr Tejinder Pal Singh Sarao	Faculty Member	Member
4		Er Kovid Sharma	Faculty Member	Member
5		Er Hardeep Singh	Faculty Member	Member
6		Dr Nimisha Singh	Faculty Member	Member
7	Senior Faculty Members	Dr Kanwaljeet Kaur	Faculty Member	Member
8		Er Sumit	Faculty Member	Member
9		Er Tanu Taneja	Faculty Member	Member
10		Dr Harinder Singh	Faculty Member	Member
11		Dr Nisha Raheja	Faculty Member	Member
12		Dr Amandeep Singh	Faculty Member	Member
13	Alumni	Er Pankaj Mittal	Alumnus	Member
14		Er Pargat Singh	Alumnus	Member
15		Er Jashan	Alumnus	Member
16	Students	Mr Rudhar Nagpal, CSE 6th Sem	Student	Member

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17		Ms Gagandeep Kaur, CE 8th Sem	Student	Member
18		Mr Lovejeet Sharma, ME 6th	Student	Member
19		Mr. Jatin, CSE 6th Sem	Student	Member
20	Management Representative	Mr. Jasvir Singh Uppal	-	Member
21	Industry	Dr Anurag	-	Member
22	Persons	Mr Gurpreet Singh		Member
23	Academician	Prof (Dr) Sandeep Grover	-	Member
24		Prof (Dr) Vikas Chawla		Member

Agenda points of the Meeting:

1. Confirmation of minutes of previous IQAC Meeting.
2. Action taken report of previous meeting.
3. Academic/Activity Calendar
4. Certificate Courses finalization for next semester
5. Regarding setup of AICTE IDEA lab
6. Proposal to set up Fuji Electric Automation Lab
7. Research Grants/Fundings
8. Any other agenda with the permission of the chair.

Agenda Point 1: Confirmation of Minutes of Previous IQAC Meeting

The IQAC Coordinator presented the minutes of the previous meeting. The minutes were reviewed and unanimously approved by all members.

Agenda Point 2: Action Taken Report of Previous Meeting

The IQAC Coordinator presented the Action Taken Report of the previous meeting held on January 3rd, 2025. The report was discussed and approved unanimously.

Agenda Point 3: Academic/Activity Calendar

The IQAC Coordinator presented the Academic and Activity Calendar for the upcoming semester. The members appreciated the comprehensive plan and approved it.

Agenda Point 4: Finalization of Certificate Courses

The proposed list of certificate courses for the next semester was presented by the IQAC



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Coordinator. After discussion, the house approved the list unanimously.

Agenda Point 5: Establishment of AICTE IDEA Lab

The IQAC Coordinator briefed the members on the proposed AICTE IDEA Lab. Members highlighted its importance in fostering innovation, hands-on learning, and interdisciplinary collaboration aligned with NEP 2020. The house strongly recommended active participation of all students in lab activities.

Agenda Point 6: Proposal to Set Up Fuji Electric Automation Lab

A proposal to establish a Fuji Electric Automation Lab in collaboration with Fuji Electric India Pvt. Ltd. was discussed. Members welcomed the initiative, acknowledging its potential to enhance practical exposure and strengthen industrial automation learning.

Agenda Point 7: Research Grants and Fundings

The IQAC Coordinator informed members about the AICTE-ATAL Sponsored Faculty Development Program (FDP) on “Industry 4.0: Challenges and Opportunities in Industries and Academia,” scheduled to be held at BFCET from 17th November to 22nd November 2025. The members appreciated the initiative and were encouraged to explore further research grant opportunities.

Agenda Point 8: Any Other Agenda

The Chairperson thanked AICTE for funding the ATAL FDP and the IDEA Lab. She also motivated faculty members to actively apply for research projects and funding schemes from various agencies.

The meeting was concluded with a vote of thanks by IQAC Coordinator.

Dr Manish Gupta
Coordinator

CC to: -

- i. Hon'ble Chairman, BFCET for information pls
- ii. IQAC Co-coordinator for record and action
- iii. All IQAC Members for information.

Dr Jayoti Bansal
Chairperson