BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

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Internal Quality Assurance Cell (IQAC)

Ref. No.: BFCET/IQAC/MoM/17/02 September 20th, 2024

MINUTES OF MEETING

The quarterly IQAC meeting of Baba Farid College of Engineering and Technology was held on September 20th, 2024. The meeting was chaired by Prof (Dr.) Jayoti Bansal, Chairperson, IQAC.

The following members were present during the meeting:

Internal Quality Assurance Cell (IQAC)				
(Session 2024-25)				
S. No	**Category**	**Name of the member**	**College Designation**	**Designation**
1	Chairperson	Dr Jayoti Bansal	Principal	Chairperson
2	Coordinator	Dr Manish Gupta	Faculty Member	Coordinator
3	Administrative Officers	Dr Tejinder Pal Singh Sarao	Faculty Member	Member
4		Er Kovid Sharma	Faculty Member	Member
		Er Hardeep Singh	Faculty Member	Member
5		Dr Nimisha Singh	Faculty Member	Member
6	Senior Faculty Members	Dr Kanwaljeet Kaur	Faculty Member	Member
8		Dr Harjeet Singh	Faculty Member	Member
9		Er Tanu Taneja	Faculty Member	Member
10		Dr Harinder Singh	Faculty Member	Member
11		Dr Nisha Raheja	Faculty Member	Member
12		Dr Amandeep Singh	Faculty Member	Member
13	Alumni	Er Pankaj Mittal	Alumnus	Member
14		Er Pargat Singh	Alumnus	Member
15		Er Jashan	Alumnus	Member
17	Students	Mr Rudhar Nagpal, CSE 5th Sem	Student	Member
18		Ms Gagandeep Kaur, CE 7th Sem	Student	Member
19		Mr Lovejeet Sharma, ME 5th	Student	Member
20		Mr. Jatin, CSE 5th Sem	Student	Member
21	Management Representative	Mr. Jasvir Singh Uppal	-	Member
22	Industry Persons	Dr Anurag	-	Member
23		Mr Gurpreet Singh		Member
25	Academician	Prof (Dr) Sandeep Grover	-	Member
26		Prof (Dr) Vikas Chawla		Member

Agenda points of the Meeting:

1. Confirmation of minutes of previous IQAC Meeting.
2. Action taken report of previous meeting.
3. Proposal of new programs
4. Report on 24th ISTE Conference
6. IQAC initiatives
7. Proposal of Industry Academia Meeting
8. Any other agenda with the permission of the chair.

Agenda Point 1. Confirmation of minutes of previous IQAC Meeting

Resolution: The IQAC Coordinator presented the minutes of the previous IQAC meeting to the members. The same was unanimously confirmed by all the present members. The presentation has been attached herewith.

Agenda Point 2. Action taken report of the previous meeting

Resolution: The IQAC coordinator presented the action taken report of the previous meeting which was held on March 15, 2024. The same was unanimously confirmed by the all-present members. The presentation has been attached herewith.

Agenda Point 3. Calendar (IQAC/Academic/Activity/Placement)

Resolution: The IQAC coordinator presented the calendars for affairs that fall under IQAC/Academic/Activity/Placement. Experts well appreciated the separate calendar approach.

Agenda Point 4. Academic and Administrative Audit (AAA)-Session 2022-23

Resolution: The IQAC coordinator presented the members with the audit report of Academic and Administrative Audit (AAA)-Session 2022-23. The same was unanimously confirmed by the house.

Agenda Point 5. Feedback analysis and action taken report

Resolution: The IQAC coordinator apprised the members about feedback analysis and proposed actions of the feedback analysis. The members approved the same.

Agenda Point 6. IQAC Initiatives

Resolution: The IQAC coordinator shared the IQAC initiatives such as setting up of "IoT Centre of Excellence" in Collaboration with Edgate Banglaru**.** All IQAC members appreciated the initiatives.

Agenda Point 7. Proposal of Industry Academia Meeting

Resolution: The IQAC coordinator shared the proposal and preparations of of Industry Academia meeting planned on October 24, 2024. All IQAC members appreciated the initiatives.

Agenda Point 8. Any other agenda with the permission of the chair.
Resolution:
IQAC Chairperson appraised the members about new IQAC members.

The meeting was concluded with a vote of thanks by Dr. Manish Gupta BFCET Bathinda.

Dr Manish Gupta **Dr Jayoti Bansal**
IQAC Coordinator **Chairperson**

CC to: -
i. Hon'ble Chairman, BFCET for information pls
ii. IQAC Co-coordinator for record and action
iii. All IQAC Members for information.