



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

Contact : 0164-2786041, 95011-15401

www.bfcet.com

email: principalbfcet@babafaridgroup.com

DVV Clarification 2.2.1

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Principal
Baba Farid College of Engineering & Technology
BATHINDA.



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY.

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to MRS Punjab Technical University, Bathinda)

Phone No. 0164-2786041, 95011-15401, Tele Fax No. 0164-2786040

e-mail: principalbfcet@babafaridgroup.com

Website: www.bfcet.com

Ref. No. BFCET/HR/2021/037

Dated: 01-04-2021

Mr. Lakhwinder Singh
S/o Sh. Major Singh
VPO- Kotbhai, Tehsil: Gidderbaha,
Distt- Shri Muktsar Sahib.

Subject: Appointment for the post of an Assistant Professor

With reference to your application dated and subsequent interview held on March 25, 2021, we are pleased to offer you the post of an Assistant Professor as per following terms and conditions:

1. Your selection is subject to the approval of affiliating university as per their selection procedure and guidelines.
2. You are appointed as an Assistant Professor (Physics) on Regular at a pay scale of Rs.15,600 + 39,100+ 6,000 AGP per month. Statutory deductions, applicable to your salary from time to time, shall be made itself.
3. Your post shall not be covered under any grant or grant-in-aid scheme of Punjab Govt. /any statutory body of state/central government; hence no benefit under such schemes shall be given.
4. You will be on probation for a period of one year.
5. You will not engage yourself in any other activity of source of income. Your service is transferrable to any other institute run by Baba Farid Vidyak Society.
6. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal installments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts.
7. Your duties and responsibilities, working days and hours, other privileges like leaves and holidays shall be governed by the rules and regulations and as amended time to time.
8. You will maintain highest order of secrecy with regards to the work and institute.
9. In case you choose to leave the job, it will be required of you to submit one month's prior written notice or to pay amount equivalent to your one month's salary (current) in lieu of notice period.
10. You will hand over the charge of your duties and responsibilities to our designated authority and clear all the dues whatsoever by way of submission of No Dues Certificate, before leaving your job.
11. Management shall have right to terminate your service for misconduct, misbehavior, indiscipline, non-performance or conviction by any court for any offence involving turpitude.
12. All the matters, related to this appointment, shall be subject to the exclusive jurisdiction Courts of law at Bathinda (Punjab) only.

You are required to report for your duty on or before April 05, 2021 and submit your joining report along with your acceptance to this offer of your appointment failing which this offer shall stand cancelled without any notice.


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Under the aegis of

BABA FARID GROUP OF INSTITUTIONS

Contact: 0164-2786001 – 04, 9501115001 – 04, Fax: 0164-2786000

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Email: principalbfcet@babafaridgroup.com website: www.bfcet.com

Ref. No: BFGI/HR/2019/039

Date: 18-01-2019

Dr. Nimisha Singh
D/o Mr. UdaiBhan Singh
PAU Regional Station
Dabwali Road
Bathinda (Punjab)

Subject: Appointment letter for the post of Assistant Professor in Chemistry.

With reference to your application and subsequent interview held on 15th January 2019 for subjected post, we are pleased to appoint you as Assistant Professor in Chemistry on the following terms and conditions:-

1. You are appointed as Assistant Professor (Chemistry) on regular basis at a pay scale of Rs. 15,600-39,100+6,000 AGP. No other allowances and perquisites will be provided to you and 25% of your monthly salary would be deducted as security every month for four months.
2. This post is not covered under any grant-in-aid scheme of Punjab Government, as no such other benefit will be given.
3. You will be required to furnish prior notice of one month or surrender salary for the same period in case you choose to leave the job immediately.
4. Your services can be terminated at any time without any prior notice. Institution also reserves the right to terminate your services because of misconduct, misbehavior, non-performance, indiscipline or on conviction by any Court of law for any offence involving turpitude.
5. You will have to perform any other duty, assigned to you by the Principal / Head of the department from time to time, in addition to your normal duties and other academic work concerning the college.
6. You will not provide tuition to the students of Baba Farid Group of Institutions, Bathinda.
7. You will abide by the rules and regulations of the institution as amended from time to time.
8. All disputes will be subject to the jurisdiction of Courts of law at Bathinda.

You are required to join duty on or before 12th February 2019 failing which your appointment shall be cancelled.


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email: principalbfcet@babafaridgroup.com

Ref. No. BFGI/HR/2019/426

Dated: 01-08-2019

Ms. Arashdeep Kaur
S/o Mr. Jaswinder Singh
Vill- Lohara, Kotbhai
Distt- Shri Muktsar Sahib

Subject: Appointment letter for the post of an Assistant Professor in Department of Computer Science and Engineering

With reference to your application and subsequent interview for subjected post,, we are pleased to appoint you as an Assistant Professor in Department of Computer Science and Engineering on the following terms and conditions:-

1. Your post shall be as an Assistant Professor, in the Department of Computer Science and Engineering at consolidated salary of Rs. 20,000/- per month. (Rupees Twenty Thousand only) No other allowances and perquisites will be provided to you.
2. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal instalments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts.
3. This post is not covered under any grant-in-aid scheme of Punjab Government, as no such other benefit will be given.
4. Your selection and appointment is subject to the approval of concerned University.
5. Your appointment shall be on probation for a period of two years, which can be extended for further period of one year.
6. You are bound to complete your services till the end of academic session.
7. You will be required to give notice of one month or surrender salary for the same period in case you choose to leave the job
8. You will have to perform any other duty, assigned to you by the Principal/Head of the Department from time to time, in addition to your normal duties and other academic work concerning the College.
9. You will not provide any tuition to the students of Baba Farid Group of Institutions, Bathinda.
10. You will abide by the rules and regulations of the college as amended from time to time.
11. All disputes will be subject to the jurisdiction of Court of law at Bathinda.

You are required to join the duty on or before August 15, 2019 failing which your appointment shall be cancelled.


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Ref. No. BFGI/HR/2020/387

Dated: 31-12-2020

Ms. Gurpreet Kaur
D/o Mr. Roop Singh
Village Kot Shamir, Patti Chahal
Distt- Bathinda Punjab 151001

Subject: Appointment for the post of an Assistant Professor

With reference to your interview and subsequent approval from the management, we are pleased to offer you the post of an Assistant Professor as per following terms and conditions:

1. Your selection is subject to the approval of affiliating university as per their selection procedure and guidelines.
2. You are appointed as an Assistant Professor (Computer Science and Engineering) on regular basis and your date of joining will be on 03rd January 2021 and Consolidated salary of Rs. 21,600/- (Rupees Twenty One Thousand and Six Hundred only) per month. Statutory deductions, applicable to your salary from time to time, shall be made itself.
3. Your post shall not be covered under any grant or grant-in-aid scheme of Punjab Govt. /any statutory body of state/central government; hence no benefit under such schemes shall be given.
4. You will be on probation for a period of one year. This probation period may be extended for further period of one year.
5. You will not engage yourself in any other activity of source of income. Your service is transferrable to any other institute run by Baba Farid Vidyak Society.
6. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal instalments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts. No interest shall be paid on the security amount.
7. Your duties and responsibilities, working days and hours, other privileges like leaves and holidays shall be governed by the rules and regulations and as amended time to time.
8. You will maintain highest order of secrecy with regards to the work and institute.
9. In case you choose to leave the job, it will be required of you to submit one month's prior written notice or to pay amount equivalent to your one month's salary (current) in lieu of notice period.
10. You will hand over the charge of your duties and responsibilities to our designated authority and clear all the dues whatsoever by way of submission of No Dues Certificate, before leaving your job.
11. Management shall have right to terminate your service for misconduct, misbehavior, indiscipline, non-performance or conviction by any court for any offence involving turpitude.
12. All the matters, related to this appointment, shall be subject to the exclusive jurisdiction courts of law at Bathinda (Punjab) only.

You are required to join your duty on the above said post within 7 days of the issue of this appointment letter.


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e-mail: principalbfcet@babafaridgroup.com

Website: www.bfcet.com

Ref. No. BFGI/HR/2022/023

Dated: 24-02-2022

Mr. Navdeep Kochhar
S/o Mr. Karmesh Chander Kochhar
#681, Model Town
Bathinda, Punjab, 151001

Subject: Appointment for the post of an Assistant Professor

With reference to your interview and subsequent approval from the management, I am pleased to appoint you for the post of an Assistant Professor as per following terms and conditions:

1. Your selection is subject to the approval of affiliating university as per their selection procedure and guidelines.
2. You are appointed as an Assistant Professor (Computer Science and Engineering) on regular basis at pay scale of Rs. (15,600-39,100) +6000/- AGP. Statutory deductions, applicable to your salary from time to time, shall be made itself.
3. Your post shall not be covered under any grant or grant-in-aid scheme of Punjab Govt. /any statutory body of state/central government; hence no benefit under such schemes shall be given.
4. You will be on probation for a period of one year.
5. You will not engage yourself in any other activity of source of income. Your service is transferrable to any other institute run by Baba Farid Vidyak Society.
6. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal installments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts. No interest shall be paid on the security amount.
7. Your duties and responsibilities, working days and hours, other privileges like leaves and holidays shall be governed by the rules and regulations and as amended time to time.
8. You will maintain highest order of secrecy with regards to the work and institute.
9. In case you choose to leave the job, it will be required of you to submit one month's prior written notice or to pay amount equivalent to your one month's salary (current) in lieu of notice period.
10. You will hand over the charge of your duties and responsibilities to our designated authority and clear all the dues whatsoever by way of submission of No Dues Certificate, before leaving your job.
11. Management shall have right to terminate your service for misconduct, misbehavior, indiscipline, non-performance or conviction by any court for any offence involving turpitude.
12. All the matters, related to this appointment, shall be subject to the exclusive jurisdiction courts of law at Bathinda (Punjab) only.

You are required to join your duty on the above said post within 7 days of the issue of this appointment letter.


Principal

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MUKTSAR ROAD, BATHINDA-151001 (PB.) INDIA

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Phone No. 0164-2786003, 2786000, (Reception) Fax. No. 0164-2786031

E-mail : babafaridinstitute@gmail.com

Ref. No. BFCET/801/2009/717

Dated 15/6/09

To

Ms. Harleen Kaur
D/o S. Satpal Singh
C/o Narindra Motor Store,
Opp. Jaswant Theater, G.T.Road,
Malout.

Subject: Appointment Letter for the post of Lecturer on regular basis

This has reference to your application for the post of Lecturer (IT), Department of Information and Technology in Baba Farid College of Engineering & Technology, Muktsar Road, Village: Deon, District: Bathinda, and subsequent Interview for the above mentioned post conducted on 6th of June, 2009.

After perusal of your record the management is pleased to offer you the post on the following terms & conditions:-

1. You are appointed as lecturer in the pay scale of Rs.8000-275-13500.00 on regular basis at Rs 8000.00 as basic pay per month. As per this pay scale D.A. of 91% will be provided on basic pay and no other allowance or perquisite will be provided.
2. Your appointment is on probation for two years which can be further extended by one year.
3. Your services can be terminated during probation period without any reason by giving one month notice or salary in lieu of notice.
4. This post is not covered any grant or aid scheme of Punjab Government as such no other benefit will be given.
5. Your selection and appointment is subject to the approval of concerned University.
6. The Institute/ college reserves the right to terminate your services during the probation or during the extension or otherwise for misconduct, misbehavior, indiscipline or conviction by any Court for any offence involving turpitude.
7. You will be bound to complete your services till the completion of running academic session. You will be required to give notice of three months or deposit salary for the same period in case you choose to leave the job at once.
8. You are to abide by the rules and regulations of the institute which can be amended from time to time.
9. You will not provide any tuition to the students of Baba Farid Institute.
10. You are required to join your duty between 1st & 5th Aug. 2009 failing which your appointment shall be cancelled.
11. You will have to perform any other duty as assigned to you by the Principal/ Head of the Department from time to time in addition to your normal duties and other academic work concerning the College.
12. All disputes will be subject to the jurisdiction of the Courts at Bathinda.

copy received
Harleen
15/6/09


(Jasbir S. Hundal)
Director-Principal,
BFCET, Bathinda



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Website: www.bfcet.com

Ref. No. BFCET/2009/Appt/711

Dated:- 12-06-2009

Mr. Sunil Nagpal
S/o Sh. B.K Nagpal
Nagpal Niwas St. No. 10/8,
GGS Nagar, Bathinda, Punjab

SUBJECT: APPOINTMENT LETTER.

This has reference to your application for the post of a Lecturer in the Department of Computer Science and Engineering under Baba Farid College of Engineering & Technology, Deon, Bathinda and subsequent interview for the above mentioned post conducted on 06.06.2009.

After perusal of your record the management is pleased to appoint you the post on the following terms & conditions:

1. You are appointed as a Lecturer in the pay scale of Rs. 8,000-275-13,500 on regular basis on regular basis at Rs. 8,000 as basic pay per month.
2. This post is not covered under any grant or aid scheme of Punjab Government, as such no other benefit will be given in addition from above pay.
3. Your appointment is on probation for two years which can be further extended by one year.
4. Your services can be terminated during probation period without any reason by giving one month notice or salary in lieu of notice.
5. The institute/college reserves the right to terminate your services during the probation or during the extension or otherwise for misconduct, misbehavior, indiscipline or conviction by any court for any offence involving turpitude.
6. You will be required to give the notice of one month or deposit salary for the same period in case you want to leave the job.
7. You have to abide by the rules and regulations of the institute which can be amended from time to time.
8. You will not provide any tuition to the students of Baba Farid Group of Institutions.
9. You are required to join your duty on or before 01st to 5th Aug.2009 failing which this offer for appointment shall be cancelled.
10. You will have to perform any other duty as assigned to you by the Principal/Head of Department from time to time in addition to your normal duties and other academic work concerning the college.
11. All disputes will be subject to the jurisdiction of the courts at Bathinda.

Principal

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e-mail: principalbfcet@babafaridgroup.com

Website: www.bfcet.com

Ref. No. BFCET/2010/Appt./1488

Dated: - 27/07/2010

Mr. Amandeep Singh
S/o Mr. Labh Singh
VPO Jangirana, Bathinda
Punjab

SUBJECT: APPOINTMENT LETTER.

This has reference to your application for the post of Lecturer in the Department of Computer Science and Engineering under Baba Farid College of Engineering & Technology, Deon, Bathinda and subsequent interview for the above mentioned post conducted on 03.07.2010.

After perusal of your record the management is pleased to appoint you the post on the following terms & conditions:

1. You are appointed as Lecturer at a pay scale of Rs. 8,000-275-13,500/- at Rs.8,000 as a basic pay per month. As per this pay scale D.A of 91% will be provided on basic pay.
2. This post is not covered under any grant or aid scheme of Punjab Government, as such no other benefit will be given in addition from above pay.
3. Your appointment is on probation for two years which can be further extended by one year.
4. Your services can be terminated during probation period without any reason by giving one month notice or salary in lieu of notice.
5. The institute/college reserves the right to terminate your services during the probation or during the extension or otherwise for misconduct, misbehavior, indiscipline or conviction by any court for any offence involving turpitude.
6. You will be required to give the notice of one month or deposit salary for the same period in case you want to leave the job.
7. You have to abide by the rules and regulations of the institute which can be amended from time to time.
8. You will not provide any tuition to the students of Baba Farid Group of Institutions.
9. You are required to join your duty between 26th-30th July 2010 failing which this offer for appointment shall be cancelled.
10. You will have to perform any other duty as assigned to you by the Principal/Head of Department from time to time in addition to your normal duties and other academic work concerning the college.
11. All disputes will be subject to the jurisdiction of the courts at Bathinda.


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Website: www.bfcet.com

Ref. No. BFCET/2011/CAD/APPT./25

Dated: - 23-08-11

Er. Ashu Bansal
S/o Mr. Kailash Chand
#2513, Rikhi Ram Street
Muktsar, Punjab

SUBJECT: APPOINTMENT LETTER.

Based on the interview committee recommendation, on dated 07/07/2011, the management is please to appoint you as an Assistant Professor in the Department of Computer Science Engineering under Baba Farid College of Engineering & Technology on the following terms & conditions:

1. You shall be in the pay scale of Rs. 15,600-39,100+6,000 AGP on regular basis.
2. Your appointment is on probation for the period of one year. During the probation period your services can be terminated forthwith without assigning any reason. In case, you desire to leave, you will have to provide one month or salary in lieu of notice for the same.
3. This post is not covered under any grant or aid scheme of Punjab Government, as such no other benefit will be given to you.
4. Your appointment is subject to the approval of concerned university.
5. The institute reserves the right to terminate your services in case:
 - a) There is negligence of academic/allied duties.
 - b) There is abetment/mute condonation of tagging.
 - c) There is tuition activity at your behest in direct/indirect mode of BFCET students.
 - d) There is a delayed absence without any information /approval from the authorities.
 - e) There is any misconduct, misbehavior or in disciplinary activity with any of colleague or senior/junior faculty member.
6. You will be required to give three month notice or deposit salary for the same period in case you choose to leave the job in the running academic session. In case, you want to leave the job at the end of the academic session, you will have to give the notice of one month or deposit the salary for the same period.
7. You are to abide by the rules and regulations of the institute and or as amended from time to time.
8. You will have to perform any other academic/administrative duty as assigned to you by the Principal/Head of the Department from time to time in addition to your normal duties.
9. Upon your joining you will send a medical fitness certificate as and when desired.
10. All disputes will be subject to the jurisdiction of the courts at Bathinda.


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e-mail: principalbfcet@babafaridgroup.com

Website: www.bfcet.com

Ref. No. BFCET/HR/2021/089

Dated: 06-09-2021

Ms. Babaljeet Kaur
S/o Sh. Harpal Singh
VPO – Tungwali, Nathana
Distt- Bathinda

Subject: Appointment for the post of Assistant Professor:

With reference to your application and subsequent interview, we are pleased to offer you the post of Assistant Professor as per following terms and conditions:

1. Your selection is subject to the approval of affiliating university as per their selection procedure and guidelines.
2. You are appointed as an Assistant Professor (Computer Science and Engineering) on regular basis at a pay scale of Rs. (15,600-39,100) +6,000 AGP. Statutory deductions, applicable to your salary from time to time, shall be made itself.
3. Your post shall not be covered under any grant or grant-in-aid scheme of Punjab Govt. /any statutory body of state/central government; hence no benefit under such schemes shall be given.
4. You will be on probation for a period of one year. This probation period may be extended for further period of one year.
5. You will not engage yourself in any other activity of source of income. Your service is transferrable to any other institute run by Baba Farid Vidyak Society.
6. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal installments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts.
7. Your duties and responsibilities, working days and hours, other privileges like leaves and holidays shall be governed by the rules and regulations and as amended time to time.
8. You will maintain highest order of secrecy with regards to the work and institute.
9. In case you choose to leave the job, it will be required of you to submit one month's prior written notice or to pay amount equivalent to your one month's salary (current) in lieu of notice period.
10. You will hand over the charge of your duties and responsibilities to our designated authority and clear all the dues whatsoever by way of submission of No Dues Certificate, before leaving your job.
11. Management shall have right to terminate your service for misconduct, misbehavior, indiscipline, non-performance or conviction by any court for any offence involving turpitude.
12. All the matters, related to this appointment, shall be subject to the exclusive jurisdiction Courts of law at Bathinda (Punjab) only.

You are required to report for your duty on within 7 days of receipt and submit your joining report along with your acceptance to this offer of your appointment failing which this offer shall stand cancelled without any notice.

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Website: www.bfcet.com

Ref. No. BFCET/HR/2021/093

Dated: 17-09-2021

Ms. Manpreet Kaur
S/o Sh. Chainchal Singh
VPO- Dakhla Teh Distt – Gurdaspur

Subject: Appointment for the post of Assistant Professor:

With reference to your application dated and subsequent interview held on 31.08.2021, we are pleased to offer you the post of Assistant Professor as per following terms and conditions:

1. Your selection is subject to the approval of affiliating university as per their selection procedure and guidelines.
2. You are appointed as an Assistant Professor (Computer Science and Engineering) on Regular basis at a pay scale of Rs. (15,600 + 39,100) + 6,000 AGP . Statutory deductions, applicable to your salary from time to time, shall be made itself.
3. Your post shall not be covered under any grant or grant-in-aid scheme of Punjab Govt. /any statutory body of state/central government; hence no benefit under such schemes shall be given.
4. You will be on probation for a period of one year. This probation period may be extended for further period of one year.
5. You will not engage yourself in any other activity of source of income. Your service is transferrable to any other institute run by Baba Farid Vidyak Society.
6. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal installments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts.
7. Your duties and responsibilities, working days and hours, other privileges like leaves and holidays shall be governed by the rules and regulations and as amended time to time.
8. You will maintain highest order of secrecy with regards to the work and institute.
9. In case you choose to leave the job, it will be required of you to submit one month's prior written notice or to pay amount equivalent to your one month's salary (current) in lieu of notice period.
10. You will hand over the charge of your duties and responsibilities to our designated authority and clear all the dues whatsoever by way of submission of No Dues Certificate, before leaving your job.
11. Management shall have right to terminate your service for misconduct, misbehavior, indiscipline, non-performance or conviction by any court for any offence involving turpitude.
12. All the matters, related to this appointment, shall be subject to the exclusive jurisdiction Courts of law at Bathinda (Punjab) only.

You are required to report for your duty on within 7 days of receipt and submit your joining report along with your acceptance to this offer of your appointment failing which this offer shall stand cancelled without any notice.


Principal

Under the aegis of

BABA FARID GROUP OF INSTITUTIONS

Contact: 0164-2786001 – 04, 9501115001 – 04, Fax: 0164-2786000

www.babafaridgroup.com



BABA FARID COLLEGE OF ENGINEERING & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)
Contact : 0164-2786041, 95011-15401 www.bfcet.com email: principalbfcet@babafaridgroup.com

Ref. No. BFCET/HR/2022/008

Dated: 14-02-2022

Ms. Amritpal Kaur
D/o Mr. Surjit Singh
#329, Kothe Lehra Khana
Bathinda, Punjab 151111

Subject: Appointment for the post of Assistant Professor

With reference to your interview and subsequent approval from the management, I am pleased to appoint you for the post of Assistant Professor as per following terms and conditions:

1. Your selection is subject to the approval of affiliating university as per their selection procedure and guidelines.
2. You are appointed as an Assistant Professor (Computer Science and Engineering) on Regular basis at pay scale of Rs. (15,600-39,100)+6000/- AGP. The starting salary shall be of Rs. 21,600/- (Rupees Twenty One Thousand and Six Hundred only) per month. Statutory deductions, applicable to your salary from time to time, shall be made itself.
3. Your post shall not be covered under any grant or grant-in-aid scheme of Punjab Govt. /any statutory body of state/central government; hence no benefit under such schemes shall be given.
4. You will be on probation for a period of one year.
5. You will not engage yourself in any other activity of source of income. Your service is transferrable to any other institute run by Baba Farid Vidyak Society.
6. An amount equal to your one month's salary shall be deposited by you as security or it may be deducted in four equal installments from your monthly salary. Security shall remain with us till your services and may be adjusted in your liabilities, if any, at the time of final settlement of your accounts. No interest shall be paid on the security amount.
7. Your duties and responsibilities, working days and hours, other privileges like leaves and holidays shall be governed by the rules and regulations and as amended time to time.
8. You will maintain highest order of secrecy with regards to the work and institute.
9. In case you choose to leave the job, it will be required of you to submit one month's prior written notice or to pay amount equivalent to your one month's salary (current) in lieu of notice period.
10. You will hand over the charge of your duties and responsibilities to our designated authority and clear all the dues whatsoever by way of submission of No Dues Certificate, before leaving your job.
11. Management shall have right to terminate your service for misconduct, misbehavior, indiscipline, non-performance or conviction by any court for any offence involving turpitude.
12. All the matters, related to this appointment, shall be subject to the exclusive jurisdiction courts of law at Bathinda (Punjab) only.

You are required to join your duty on the above said post within 7 days of the issue of this appointment letter.

[Signature]
Principal

Received by
[Signature]
14/2/22

[Signature]

Under the aegis of

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