



BABA FARID COLLEGE OF ENGG. & TECHNOLOGY

Muktsar Road, Bathinda-151001, Punjab (INDIA)

(Approved by AICTE, New Delhi and Affiliated to Maharaja Ranjit Singh Punjab Technical University, Bathinda)

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Ref. No.: BFCET/IQAC/MOM/008/4

July 7, 2020

Minutes of the Meeting

A meeting of IQAC of Baba Farid College of Engineering & Technology was held on July 7, 2020 through online mode on Microsoft Teams. Following members were present in the meeting

S. No	Name of the member	Designation
1	Dr Manish Goyal	Chairperson
2	Dr Jayoti Bansal	Co-ordinator
3	Dr Manish Gupta	Member
4	Dr Tejinderpal Singh Sarao	Member
5	Er Hardeep Singh	Member
6	Er Harsimran Singh	Member
7	Er Sunil Kumar Nagpal	Member
8	Er TanuTaneja	Member
9	Er Kovid Sharma	Member
10	Er. Harleen Kaur	New Member
11	Er Vineet Garg	Member (Alumni)
12	Er Pargat Singh	Member (Alumni)
13	Er Dilpreet Singh	Member (Alumni)
14	Mr. Manav Kumar ME, 7th sem	Member (Student)
15	Mr. Pawan CSE, 5th sem	Member (Student)
16	Mr. Jasvir Singh Uppal	Member (Management)
17	Er Satish Goyal	Member (Industry)
18	Dr Vikas Chawla	Member (Academician)

The Coordinator of IQAC welcomed all the present members. Following agenda points were discussed.



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Agenda Points:

1. Confirmation of minutes of previous IQAC Meeting
2. ICT Initiatives taken during the lockdown period
3. Various Activities conducted during Lockdown for students and staff members.
4. Online courses joined by faculty/students
5. Training and internship initiatives taken during lockdown for the students.
6. Suggestions from Industry representative and academic members for more activities which can be conducted in upcoming semester
7. Any other agenda with the permission of chair

Agenda Point 1. Confirmation of minutes of previous IQAC Meeting

Resolution: The IQAC Coordinator presented the minutes of previous IQAC meeting to the members. The same was unanimously confirmed by the all present members.

Presentation has been attached here with.

Agenda Point 2. ICT Initiatives taken during the lockdown period

Resolution: The IQAC coordinator apprised the members that 50% syllabus has been completed through online classes using Microsoft teams. Proper Assignments and Quizzes are taken for the continuous evaluation of the students. Various ICT initiatives are taken into consideration during the lockdown period in the covid-19 pandemic situation.

Presentation has been attached here with.

Agenda Point 3. Various Activities conducted during Lockdown for students and staff members.

Resolution: IQAC Coordinator shared with the members that the institute has successfully conducted 55 activities till date during the lockdown period and is as under:

- ❖ 2 International Webinars
- ❖ 1 National Career Guidance & Counselling Webinar
- ❖ 10 Career Guidance & Counselling Webinars
- ❖ 8 Activities on Research, Entrepreneurship, IPR



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- ❖ 4 Skill Enhancement Activities
- ❖ 6 Alumni Interaction Activities
- ❖ 19 Activities based on Quality Initiatives
- ❖ 5 Day Celebration Activities

Members appreciated and unanimously approved the same.

Presentation has been attached here with.

Agenda Point 4. Online courses joined by faculty/students

Resolution: IQAC Coordinator apprised the members that during this lock down period students as well as staff joined various online courses and the details are as under:

- ❖ 11 online certificate courses completed by Faculty members
- ❖ 9 online certificate courses completed by Staff members
- ❖ 15 students registered for TCS Code vita
- ❖ 10 students registered for various online courses offered by IBM
- ❖ 37 students registered for online certificate course of Digital Marketing by Google out of which 10 students have completed and rest are in process
- ❖ 22 students registered for online certificate course of Block Chain by Cialfor Digital Ledger Consulting Private Limited, Pune
- ❖ 2 students have completed various online courses in Geotechnical Engineering and Structure and Foundation by NPTEL and SkyFi Lab.

Members appreciated and unanimously approved the same.

Agenda Point 5. Training and internship initiatives taken during lockdown for the students.

Resolution: The Coordinator IQAC presented that 83% students enrolled for Online Trainings cum Internships and 5% students enrolled for Industrial Trainings. Also shared the name of the companies in which student were enrolled for Online Trainings/Internships. Expert shared the initiatives of AICTE regarding student internships.

Agenda Point 6. Suggestions from Industry and Academic members for more activities which can be conducted in upcoming semester



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Resolution: Dr. Vikas Chawla (Member Academician) said these online classes can't be compared to class room teaching although BFCET is doing very well, so he suggested exploring the methods in which students can actively participate during online classes. He appreciated the continuous evaluation of students during online classes.

He also suggested to give more emphasizes on practical knowledge in core branches ME, EE and CE. Adding to his remarks he suggested to have 10-15 minutes open discussion with students and also suggested to work on virtual labs for Mechanical and Civil Engineering.

Er. Satish Goyal, member and expert from Industry advised that students should watch the online videos of the different manufacturing processes before their industrial visits. The visualization of industrial processes will help the students in better understanding during their visits to the industries for live demonstration of processes. He shared that students and faculty should take the benefit of MOUs signed with industries for joint project works. Dr. Manish Gupta, NAAC Coordinator also suggested to make the more emphasis for the experimental exposure to students by virtual labs as coming semester is going to be online.

Agenda Point 7. Any other agenda with the permission of chair

❖ **Inputs from Alumnus and present students**

Resolution: The following points have been suggested by alumnus:

- Alumni Er. Pargat Singh from Computer Science and Engineering shared that more emphasis should be given to practical exposure about the latest technologies.
- Mr. Manav Kumar, student of 7th semester of B. Tech Mechanical Engineering and alumni member Er. Vineet Garg from Civil Engineering suggested to introduce the certificate courses with the collaboration of outside agencies running successfully online courses.
- Alumni Er Dilpreet Singh from Electrical Engineering suggested that for the final year students, there should be a test series for non-technical portion which is covered in most of the competitive exams.
- Alumni Er. Dilpreet Singh and Mr. Pawan student of 5th semester of Computer Science and Engineering suggested that Proper carrier counseling should be there for final year students.



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- Alumni member Er. Vineet Garg from Civil Engineering shared the opportunities as Entrepreneur in Civil Engineering

❖ **Replacement of a new member in IQAC committee**

Resolution: IQAC Chairperson apprised the members that one previous IQAC member, Er. Ajay Sidana got a Government job so he proposed the replacement of him with Er. Harleen Kaur, AP in CSE department as a new member in the IQAC Committee. The members unanimously approved the same.

The members appreciated the significant progress made by the institution and congratulated the efforts of management. The meeting ended with a vote of thanks to the Chair.

Chairperson

CC to: -

1. Hon'ble Chairman, BFCET
2. All IQAC Committee Members
3. IQAC Coordinator